

# Statement on collaboration

## Sharing knowledge and expertise

At Linguapolis, we work together in a transparent and **open** manner. We share experience, knowledge, ideas and teaching materials with each other. We also attend refresher courses and organise internal workshops. This allows us to build **collective know-how** and achieve a result where  $1 + 1 = 3$ .

## Supporting staff members at every stage

Linguapolis offers new staff members **professional guidance** right from the start: we invest time to help new colleagues settle in quickly and well. In addition, we consider it important to advise and support colleagues who have been with Linguapolis for some time. All practical and general teaching-related information is compiled on Infopolis.

## Working efficiently

We are always looking for ways to **optimise** how Linguapolis operates. Within the teams, tasks are divided. Consultation is important to us, whether it happens on campus, online or in hybrid form. We fully support and make appropriate use of teleworking. We emphasise the importance of documentation and standardisation.

## Friendly working atmosphere and participation

Good collaboration is only possible if everyone feels comfortable within Linguapolis. In all teams, there is room for feedback and new ideas. We strive for a **pleasant work environment**, one which also allows for socialising. We regularly organise social gatherings, both for the separate teams as well as for all Linguapolis colleagues.



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